



**Prof. Sanjeev Kumar Dubey**  
Controller of Examinations (Offg.)

By Fax / Hand / E-Mail / Speed Post

F.No. 8-12/2019-20 Admn. & Eval./ 3185

18.12.2020

## NOTICE

Dear Students,

As per the decision taken in Deans' meetings held at Sector 29, CUG on 09/12/2020 under the chairmanship of the Hon'ble Vice Chancellor, the following rules have been implemented with immediate effect.

1. All documents (Marksheet, Provisional certificate, Degree certificate, Migration certificate) from the COE office will be issued only to those students who have produced no-dues certificate related to payment of all types of dues including semester fees/hostel fees/library/Laboratory dues etc. Please note that Dissertation/Thesis will not be accepted without no dues certificate from relevant authorities. Evaluation process will start after the confirmation received from hostel administration regarding students undertaking to vacate the hostel accommodation within six days of submission of Dissertation/Thesis.
2. From the current semester students are required to fill an Examination Form before appearing for the End Semester Examination. Students will be allowed to appear in the exam when Dean/Chairpersons of School/Centre will approve her/his eligibility according to relevant ordinances of university and submission of no dues certificate issued from hostel administration. In short, the Exam Form shall confirm the eligibility of a student to appear in the University end-semester examinations. In case of programmes, where there are no end-semester examinations, the no-dues documents need to be produced before the results are published. In case, such documents are not submitted to the CoE office, results will be withheld.

Please note that in case of any type of dues, the results of the student will be withheld.

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Copy to:

1. Registrar
2. Finance Officer
3. All Deans, Chairpersons and Coordinators
4. PS to VC
5. Deputy Registrar (Admin)
6. Deputy Registrar (Academic)
7. Assistant Librarian, Central Library
8. Assistant Registrar, Administration Department
9. Assistant Registrar, Finance and Accounts Department
10. Assistant Registrar, Academics and Authorities
11. DSW
12. Provost
13. All Faculty members of the University
14. ICT Chairperson (For uploading on the website)
15. Notice Board